

CIP COMMITTEE MEETING
TUESDAY, JUNE 27, 2023
6:00 PM - TOWN OFFICE
DRAFT Minutes

1. The meeting was called to order at 6:04 pm by Kathi Padgett. Present are: Kathi Padgett, Eleanor Aparicio , Kyle Ball, Ian Haskell, Jack Waldron, John Wheeler, Greg Hufford, Nick Grant.
Ian Haskell and Emery Roberts-Select Board Representative is absent.

2. Review/Approval of Minutes of the 4/25/2023 Committee Meeting – Jack made a motion to approve, Kyle seconded. APPROVED John and Jack abstained

3. Receipt of reports from Committee members after their meetings with various Town department and agency heads

Town Government – Kathi & Kyle – Georeferncing is not in the plan for this year. \$50,000 for 2024 for revaluation. Remove the \$25000 from the other years per Keats. Software replacement has been done. Discussion was held around whether to keep the \$25000 in, The CIP is in support of leaving it in at \$25000 with \$50000 for 2024 and 2029. The town office will be expanding into the nurse's building, but we have heard that the nurses are expanding the space they are in. Numbers have been requested from Keats. The space won't be available until 2025.

Parks and recreation are now part of town government. Emily Verny is the rec director. Maintenance of tennis courts is not considered a capital expense, per Keats.

Fire Department – Nick – a chart of anticipated expenses was distributed. A price for the new engine has not been received yet. It is anticipated that it will be at least \$650,000. Change to \$152000 for the next 5 years, starting in 2025. Change to \$170,000 for 2030-2034. \$510,000 for the years 2030-2032.

Police Department – Jack – The 2024 cruiser was purchased with surplus funds, so remove. New plan is to buy new cruisers in 2026, 2027 and 2029. Unit 3 was just replaced in 2023, so replacement in 2029. Unit 1 to be replaced in 2027. Jack will double check on the units to be replaced each year. Leave the building improvement at \$200,000 in the future column.

Highway – Kathi – Scott Road Bridge is being done in 2023, but will not cost as much as estimated. Mountain Road Bridge is planned for next year, leave at \$250,000. Leave capital reserve at \$200,000 to year. What bridge is this for? Look at an old copy of the CIP to view the list of bridges. Nick will check with Jim Bowles to see how often the State assesses the condition of town bridges. Leave the other lines the same. Bridges are inspected annually.

Transfer Station – Ian – not here to report. The numbers that are there are good hard numbers for now.

Cook Memorial Library – Kyle & Eleanor – Leave the painting. Remove A/C unit, as it has been replaced. They are considering putting in solar, estimated at \$43000, planned for 2024. A grant may be received for 50% or more of the cost. Leave the furnace money in the event that they need to change to electric heat. Add a line for rooftop solar installation.

Economic Development – Eleanor - nothing to add

Cemetery – John - nothing to add. There is \$40K in cemetery maintenance fund.

Conservation Commission – nothing to add

Planning Board – Nick&Greg – nothing requested going forward.

School District – Jack – The bond is paid. Flooring was done. The outdoor classroom is being dropped. HVAC study and design were done, paid for with ESSR funds. LED lighting is done. Leave the roof repair, sprinkler system, glass blocks in gym wall. Boiler goes away. HVAC project – some pipes need replacement. Two years - \$3.6 million was the original estimate. Turn into \$500,000 projects for 7 years. \$600K coming from ESSR funds. They have also applied to Eversource for some funding.

4. Work on spreadsheet - done

5. Other Matters - none

6. Adjournment – John made a motion to adjourn at 7:23 pm, Greg seconded. The meeting was adjourned.

Respectfully submitted.

Melissa Donaldson

Planning Board Clerk